

Tips & Talking Points

WIHA Data Collection

Program Providers and/or Facilitators are REQUIRED to collect data from workshop participants. However, participation in data collection is voluntary by participants and participants may opt to complete all, some, or none of the surveys. WIHA asks that all program providers and facilitators encourage all participants to fill out the surveys as completely as possible. These surveys are an important component to improving access to these programs as well as keeping the programs free/low-cost in the community.

Tips for Program Providers/Facilitators:

- During reminder calls, ask participants to come at least 15 minutes prior to the workshop start time to fill out a short survey.
- At the first session, when a participant arrives and settles in, present them with the survey.
- If new participants arrive at the second session, please ask them to fill out the survey before you start Session 2.
- Save pre-surveys until after the workshop. Once post-surveys have been completed, return all surveys at once to WIHA along with attendance forms.

Talking points to participants:

- This workshop is made possible the Wisconsin Institute for Healthy Aging, **NAME OF YOUR PROGRAM PARTNER ORGANIZATION**, and federal and statewide funding.
- The pre-survey survey asks questions about you and your health. The information provided to WIHA on this survey helps us to: understand who comes to the workshops, helps health providers work more effectively with their patients., helps us to understand if we make a difference in your health or how you take care of yourself, and finally, helps us to ask health plans, employers, and foundations to help support the program – keeping them low-cost to the community. (See reverse side for additional information.)
- All questions within these surveys are voluntary. Feel free to skip any questions you don't want to answer. If you decide not to complete the Questionnaire you can still participate in this program.
- We follow very strict rules to protect all your information and to keep it private. We will maintain these paper forms securely following standard practices for protecting private data. After a trained person enters your information into a secure computer database, we will destroy the paper forms.
- While doing the Questionnaire, you may ask us to explain any questions that you find confusing.

THANK YOU!

Wisconsin Institute for Healthy Aging Staff